



Friday March 20, 2020

COVID-19: Essential Vendor/Contractor Access to The Ottawa Hospital Sites

Dear Vendor/Contractor,

Further to my letter dated March 16, 2020 regarding the ongoing COVID-19 situation and access to The Ottawa Hospital (TOH) sites, **all essential vendors/contractors are now required to be screened** through the screening stations at each site.

Please ensure that your representatives always have company identification on them. There is no need to contact a TOH lead or to be escorted.

Vendors/Contractors are must continue to self-monitor their health for symptoms of COVID-19 like fever, cough and difficulty breathing and must remove themselves immediately from our facilities if they are experiencing any of the associated symptoms. You are required to follow and check daily the information regarding self-isolation and self-monitoring requirements for COVID-19 including those related to travel, symptoms, or contact with confirmed or suspect COVID-19 patients at www.ottawapublichealth.ca.

We thank you for your on-going support in helping us meet the needs of our patients. The health and safety of our patients, the public and our employees are a priority.

Thank you for your understanding and cooperation.

Tracey Dennis

Chief Procurement Officer

Email: trdennis@toh.ca

Cell: 613 204 9758