



**Board of Governors
Minutes of the Public Meeting
Wednesday, November 1, 2017 at 4:30pm
Civic Campus, Kaminski Room**

Governors	Present	Regrets	Governors	Present	Regrets
Katherine Cotton, Chair	X		Katie Lafferty	X	
Jennifer Adams	X		Dr John Mahoney	X	
Dr Debra Bournes	X		James McCracken	X	
Derek Burney		X	Dr François Raymond	X	
Marion Crowe	X		Claudio Silvestri	X	
Claude DesRosiers	X		Allan Smith	X	
Claude Doucet	X		Tony Sottile	X	
Jacques Frémont		X	Gordon Thiessen	X	
Dr Jack Kitts	X		Lillian Thomsen	X	
Dr Bernard Jasmin	X		Dr Jeff Turnbull	X	
Patricia Kosseim	X				
			Jennifer Matthews – Recorder		

Management & Staff

Nina Aggarwal	Honorata Bittner	Nathalie Cadieux	Bernie Etzinger	Dr Alan Forster
Dr Renate Ilse	Renée Légarée	Cameron Love	Nyranne Martin	Joanne Read
Dr Virginia Roth	Shafique Shamji	Dr Duncan Stewart		

AGENDA ITEMS (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)

1. Call to Order

Katherine Cotton, Chair, called the meeting to order at 4:30pm and declared the meeting to have been regularly called and properly constituted for the transaction of business.

2. Opening Remarks

K Cotton, Chair, welcomed all attendees and guests to the meeting, noting regrets received from Derek Burney and Jacques Frémont. She then welcomed Dr Jerry Maniate, TOH's new Vice President, Education to the organization.

Marion Crowe, Governor, will represent TOH at the upcoming National Remembrance Day Ceremony. Her grandfather served in the Second World War and after his return, along with other veterans, helped to establish what is known today as the Assembly of First Nations.

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2.1 Disclosure of Conflicts of Interest
No conflicts were declared.
3. Consent Agenda
<p>PBG – 2017 – 427: Consent Agenda</p> <p>On a motion duly moved, seconded and carried, the Board of Governors approved the Agenda for the Public Board of Governors Meeting of November 1, 2017.</p>
4. Consent Agenda Items
<p>The Consent Agenda Items are:</p> <ul style="list-style-type: none"> • Consent Minutes of the Public Meeting of June 21, 2017; and • Reports from the Chief Executive Officer, Chief of Staff and Chief Nursing Executive; • Reports from the Quality Committee; • Quarterly Financial Report; and • Report of the OHRI Board of Directors.
5. Items Moved from the Consent Agenda
No items were moved from the Consent Agenda.
6. Team Recognition
<p>Debra Bournes, Chief Nursing Executive introduced the Emergency Spiritual Care Team (ESCAT). The team is comprised of professional chaplains and spiritual care volunteers who are trained to work with health care personnel during an emergency, disaster or pandemic situation. She highlighted their recent published “ESCAT Guide”, which provides institutions and health authorities with guidance to develop their own teams, based on their needs and resources. It has been shared with peers across North America.</p> <p>Nicholas El-Kada, Clinical Chaplain, provided a summary of the how the team came into being following the H1N1 pandemic. The resulting program, supported by local faith communities, trains volunteers to support communities in a crisis. The training program is one of the highest caliber programs in this field, including theory and role play. He highlighted the element of self-care that is included within the program.</p> <p>Linda Miller, Clinical Chaplain, Dr Indu Ghambir, ESCAT Volunteer and Thomas Granger, ESCAT volunteer also shared their experiences as members of the team.</p> <p>K Cotton thanked them for their innovation and leadership in the development of this program.</p>
7. Ontario Hospital Association Update
Jamie McCracken, Governor and Chair, Ontario Hospital Association Board of Directors was invited to provide an update on OHA activities.

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J McCracken provided updates on key issues including Alternate Level of Care, the upcoming Provincial Financial Update and negotiations with OPSEU, CUPE and ONA.

8. Senior Management Round Table

Dr Kitts provided the following updates to the Board:

- The Perley / TOH Initiative has been approved and funded by the Ministry of Health and Long Term Care. He congratulated Dr Jeff Turnbull and Cameron Love for their commitment to achieving this initiative.
- The Health Quality Ontario Presentation on Patient and Staff Safety –TOH’s journey to improve patient and staff safety was presented to HQO, beginning with what inspired the journey through to the organization receiving recognition as a leader in this area.

Debra Bournes provided a summary of the numerous on-going patient experience activities across the organization, including:

- The “Quiet at Night” program;
- Communications initiatives include communication education for clerks, monthly coaching sessions for transportation workers and education sessions for physicians; and
- Implementation of the Patient and Family Engagement Framework.

9. Committee Round Up**9.1 Finance and Audit Committee**

Gordon Thiessen, committee chair, provided a summary of the recent committee meeting, highlighting the updates received on the 2018 / 2019 Operating Plan development process and the review of the External Audit Plan.

9.2 Quality Committee

Lillian Thomsen, committee chair, provided a summary of the recent committee meeting, highlighting the presentations received from the University of Ottawa Heart Institute and the Department of Obstetrics and Gynecology.

10. Ottawa Hospital Research Institute

Patricia Kosseim, Governor and Chair, OHRI Board of Directors was invited to provide an update on the activities of the Ottawa Hospital Research Institute (OHRI).

P Kosseim began by recognizing the successful implementation of the TOH / OHRI Services Agreement which has resulted in greater integration between the two organizations.

Dr Duncan Stewart, CEO, OHRI provided an update on the world-leading research in stem cells and regenerative medicine, cancer immunotherapy, clinical trials and emergency medicine. TOH and OHRI continue to successfully obtain high levels of research funding.

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Dr Stewart then presented the development process for the OHRI's strategic plan. As Research and Education are an integral part of TOH's Strategic Plan, OHRI's Strategic Plan development process is focusing alignment with TOH's objectives. Priorities are split between research priorities and corporate priorities. He then highlighted several corporate priorities, including financial health and sustainability of the research operations, strengthening and leveraging strategic relationships and the new Civic Campus. The process will include consulting with patients, key stakeholders and private sectors partners.

The Governors had a detailed discussion on the financial sustainability of the organization, in particular how to address administrative and overhead costs that are the responsibility of the Institute, as well as the changing research environment.

11. Accessibility for Ontarians with Disabilities

Renée Légaré, Executive Vice President and Chief Human Resources Officer was invited to present Accessibility for Ontarians with Disabilities.

The *Accessibility for Ontarians with Disabilities Act* (OADA) came into force in 2005 with the goal of creating an accessible Ontario by 2025. Within the regulations, all TOH staff, physicians and volunteers are required to receive training, as it pertains to their responsibilities. In 2011, standards and regulations were established, with an initial deadline for implementation of January 1, 2014, which TOH met. Going forward there are two standards for TOH to comply with: Customer Service and Integrated Accessibility Standard Regulations (IASR). The latter is comprised of communications and information, employment, transportation and design of public spaces.

The Board of Governors is responsible for ensuring that Management adheres to the standards and provides oversight and support to ensure that TOH is meeting its obligations. To support compliance, an Accessibility Plan is developed to identify opportunities to improve accessibility across the organization. The current plan will end on December 31, 2017 and the next five year plan is in development. It is anticipated to focus on training, recruitment and communications.

The Governors discussed how accessibility will be integrated into the new campus build and the importance of using the engagement process to encourage inclusion.

12. Adjournment

The meeting was adjourned without a motion or vote at 5:55pm.

Katherine Cotton
Chair

Nyranne Martin
Corporate Secretary