

CARDIOLOGY- ELECTROPHYSIOLOGY TELEMEDICINE QUICK REFERENCE PROTOCOL

PURPOSE

Telemedicine will be considered for appointments with the Cardiology specialist for patients living at a distance from The Ottawa Hospital. Appointments will be offered to patients on a case by case basis at the discretion of the Cardiology specialist and based on the patient's medical condition.

CLINIC AVAILABILITY AND REFERRAL PROCESS

<u>The Referring Provider</u> completes the following documents and faxes to Cardiology Clinic **Fax#: 613-739-6727**

- Request for consultation including diagnosis and patient history
- Lab and Diagnostic results as needed
- Completed Arrhythmia or Pacemaker Referral Form (optional)

Telemedicine Clinic Schedule

- Appointments are available Monday to Friday as per specialist's availability.
- New consults are scheduled for 30 min.
- Follow-up appointments are scheduled for 15 min.

SCHEDULING PROCESS

Once confirmation of booked appointment received from TOH Telemedicine Staff,

Patient Site Nurse will:

- Contact patient and confirm appointment time, duration and location.
- Instruct patient to arrive 45 min prior to appointment time and bring a current list of their medications and allergies.
- Send patient for ECG at your site.
- If ECG cannot be completed at your site, please inform the TOH Telemedicine Nurse as soon as possible.

DAY OF APPOINTMENT

Patient Site Nurse must do the following:

- Prepare Hand Held Camera and Tele-Stethoscope
- Complete the Standard Telemedicine Worksheet (includes VS, meds, allergies)
- Send the completed document and a copy of the ECG to the Fax number associated with the TOH system in NCompass prior to the appointment.

If patient is late/ no show or any other issues-please call TOH Telemedicine Clerk at 613-737-8899 ext 16605