



**Board of Governors
Minutes of the Public Meeting
Wednesday, June 21, 2017 at 2:00pm
Civic Campus, Kaminski Room**

Governors	Present	Regrets	Governors	Present	Regrets
James McCracken	X		Patricia Kosseim	X	
Jennifer Adams	X		Katie Lafferty	X	
Dr Debra Bournes	X		Dr John Mahoney		X
Dr Jacques Bradwejn		X	Dr François Raymond	X	
Derek Burney	X		Allan Smith		X
Kathryn Butler Malette	X		Tony Sottile	X	
Katherine Cotton	X		Gordon Thiessen		X
Claude DesRosiers	X		Lillian Thomsen		X
Claude Doucet	X		Dr Jeff Turnbull	X	
Jacques Frémont		X			
Dr Jack Kitts	X				
			Jennifer Matthews – Recorder		
Management & Staff					
Nina Aggarwal	Honorata Bittner	Nathalie Cadieux	Bernie Etzinger	Dr Alan Forster	
Dr Renate Ilse	Renée Légarée	Cameron Love	Nyranne Martin	Joanne Read	
Dr Virginia Roth	Shafique Shamji	Dr Duncan Stewart			

AGENDA ITEMS (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)

1. Call to Order

Jamie McCracken, Chair, called the meeting to order at 2:00pm and declared the meeting to have been regularly called and properly constituted for the transaction of business.

2. Opening Remarks

J McCracken, Chair, welcomed all attendees and guests to the final Board of Governors meeting for 2016 / 2017, and provided regrets from Dr Jacques Bradwejn, Jacques Frémont, Dr John Mahoney, Allan Smith, Lillian Thomsen and Gordon Thiessen.

2.1 Disclosure of Conflicts of Interest

No conflicts were declared.

AGENDA ITEMS (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)**3. Consent Agenda****PBG – 2017 – 392: Consent Agenda**

On a motion duly moved, seconded and carried, the Board of Governors:

- Approved the Agenda for the Public Meeting of June 21, 2017; and
- Approved the Consent Minutes of the Public Meeting April 5, 2017.

4. Items Moved from the Consent Agenda

No items were moved from the Consent Agenda.

5. CEO Report

Dr Kitts provided an update on the following items:

- Annual Highlights:
 - Quality and Patient Safety – TOH achieved Exemplary Status following its Accreditation Canada Survey, demonstrating solid alignment both across the organization and from “Board to bedside”.
 - People – TOH achieved three awards in 2016 / 2017: One of Canada’s Top Ten Most Admired Cultures (Public Service Sector), One of Canada’s 300 Best Employers (Forbes 2017), and Hire Immigrants Ottawa for efforts to hire new Canadians.
 - Research – TOH is ranked fifth in Canada for total research funding, with a success rate of 37% for Canadian Institutes of Health Research grants (the national average is 21%).
 - Finances – TOH has a balanced budget for the 15th consecutive year.
- On-going Matters:
 - Continued management of hospital overcrowding and increasing wait times in the Emergency Department and working with regional partners to transition patients to appropriate levels of care.
 - Launching of public consultation and planning for The Ottawa Hospital
 - Continue to focus on opportunities for a sustainable hospital and health system.

J McCracken thanked Dr Kitts for his report.

6. Chief of Staff Report

The Chief of Staff Report was pre-circulated in the meeting documentation. Dr Turnbull highlighted the following items:

- Leadership Training - Department Heads have completed a formal personal assessment and evaluation. The findings have been reviewed with each individual and personal development plans for the upcoming year have been established.
- Patient Experience goals were reviewed and revised where improvements were identified.

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PBG – 2017 – 393: Appointment of Heads of Division

On a motion that was moved, seconded and carried, the Board of Governors approved:

- Dr Mark Kirchoff's appointment as Head of the Division of Dermatology in the Department of Medicine for a five-year term, effective August 7, 2017 and ending on July 21, 2021; and
- Dr Gonzalo Alvarez's appointment as the Head of the Division of Respiriology in the Department of Medicine for a five-year term, effective July 1, 2017 and ending June 30, 2022.

PBG – 2017 – 394: Re-Appointment of Heads of Division

On a motion that was moved, seconded and carried, the Board of Governors approved:

- Dr Lionel Zuckier's re-appointment as Head of the Division of Nuclear Medicine in the Department of Medicine for a second five-year term, effective October 1, 2017 and ending September 30, 2022; and
- Dr Allen Huang's re-appointment as Head of Division of Geriatrics in the Department of Medicine for a second five-year term, effective July 1, 2017 and ending June 30, 2022.

PBG – 2017 – 395: New Appointments to Medical Staff

On a motion that was moved, seconded and carried, the Board of Governors approved the list of New Appointments to Medical staff as attached.

J McCracken thanked Dr Turnbull for his report.

7. Chief Nursing Executive Report

The Chief Nursing Executive Report was pre-circulated in the meeting documentation. Dr Bournes report focussed on education in nursing.

She began by explaining that Nursing Professional Practice at TOH is supported by a nursing education team that identifies the need for, develops, implements, and evaluates nursing education programs and learning experiences. The educational opportunities can include on-unit education, program education, simulation training, education days, skills fairs, career counselling, and corporate orientations. Accomplishments this past year include numerous education days, nine corporate orientations for nurses, clerks and non-regulated health professionals and placements for 1632 nursing students.

Looking ahead, initiatives in development include a mentorship program for clinical nurses, formal orientation program for nurse educators and the implementation of a revised nursing orientation program which will incorporate different methods of delivery (ie self-directed, role play, case scenarios, etc).

The Governors discussed nursing retention rates as well as the role of nurse educators in supporting policy changes and roll out of new equipment. Also discussed was how the impact of the changes and initiatives are or will be measured.

J McCracken thanked Dr Bournes for her report.

8. Other Business

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Patricia Kosseim and Katie Lafferty, TOH Governors and Chair and Vice Chair respectively of the Ottawa Hospital Research Institute (OHRI) Board of Directors, provided an update on the recent OHRI Board and Senior Leadership Retreat.

9. Items for Information

There were no items for information.

10. Adjournment

The meeting was adjourned without a motion or vote at 2:35pm.

James G. McCracken
Chair

Dr Jack Kitts
Chief Executive Officer