



**Board of Governors  
Minutes of the Public Meeting  
Wednesday, November 2, 2016 at 4:30pm  
Civic Campus, Kaminski Room**

<b>Governors</b>	<b>Present</b>	<b>Regrets</b>	<b>Governors</b>	<b>Present</b>	<b>Regrets</b>
James McCracken	X		Katie Lafferty	X	
Jennifer Adams	X		Patricia Kosseim		X
Dr Debra Bournes	X		Dr John Mahoney	X	
Dr Jacques Bradwejn	X		Dr François Raymond	X	
Derek Burney		X	Allan Smith	X	
Kathryn Butler Malette	X		Tony Sottile	X	
Katherine Cotton	X		Gordon Thiessen	X	
Claude DesRosiers	X		Lillian Thomsen	X	
Claude Doucet	X		Dr Jeff Turnbull	X	
Jacques Frémont	X		Vincent Westwick	X	
Dr Jack Kitts	X				
			Jennifer Matthews – Recorder		
<b>Management &amp; Staff</b>					
Nina Aggarwal	Nathalie Cadieux	Ella Cooper (MHA)	Paula Doering	Bernie Etzinger	
Dr Glen Geiger	Rob Hanlon	Dr Renate Ilse	Michelle Lefloor	Cameron Love	
Dr Martin Noel (MHA)	Jeff Perrin (MHA)	Joanne Read	Dr Virginia Roth	Shafique Shamji	
Mahima Sharma (MHA)	Dr Duncan Stewart				

**AGENDA ITEMS** (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)

**1. Call to Order**

Jamie McCracken, Chair, called the meeting to order at 4:30pm and declared the meeting to have been regularly called and properly constituted for the transaction of business.

**2. Opening Remarks**

J McCracken, Chair, welcomed all attendees to the meeting, and provided regrets from Derek Burney and Patricia Kosseim. He welcomed Carole Workman, Past Chair to the meeting and took this opportunity to thank her for her contributions to the Board of Governors and leadership, particularly her focus on research and education.

He concluded by providing a summary of recent events, including the recent Board of Governors Retreat, New Physicians Reception and Patient Safety Conference and recent provincial legislative activities, including Bill 41 “Patients First” receiving first and second reading. It is now at committee for review.

**AGENDA ITEMS** (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)**2.1 Disclosure of Conflicts of Interest**

No conflicts were declared.

**3. Consent Agenda****PBG – 2016 – 327: Consent Agenda**

On a motion duly moved, seconded and carried, the Board of Governors:

- Approved the Agenda for the meeting of November 2, 2016; and
- Approved the Consent Minutes of the Public Meeting of June 15, 2016.

**4. Items Moved from the Consent Agenda**

No items were moved from the Consent Agenda.

**5. Acknowledgement: Cancer Team**

J McCracken invited representatives for the Champlain Regional Cancer Program to come forward. He explained that through the numerous improvements the team has introduced, they have moved from fourteenth in the province to third and TOH has been the leading academic cancer program in the province for three years. TOH will be receiving the Quality Award from The Cancer Quality Council of Ontario. He congratulated the team on their hard work and success.

Team members spoke of the importance of coming together, from across all levels, to drive forward the improvements which lead to the improvements, including a centralized regional process for review and processing of all lung cancer referrals; introduction of efficiencies in diagnostic testing and reporting both at the system and provider level; and a single day for patients to receive education and multiple necessary tests required for diagnosis.

**6. Presentation: MyChart**

J McCracken invited Dr Glen Geiger, Chief Medical Information Officer, to present the MyChart Patient Portal. The Discussion Report and presentation were pre-circulated in the meeting documentation.

Dr Geiger explained that, in the Spring of 2016, The Ottawa Hospital partnered with Sunnybrook Health Sciences Centre for the use of Sunnybrook's MyChart Patient Portal. This project supports patients' right of access to their personal health information. Users will be able to view personal lab results, diagnostic imaging reports and clinical documents. They will also be able to delegate and manage viewing authority to family members. To roll out the portal, the team is starting with a pilot project with two clinics and approximately 400 users. Following a patient and provider review, access to the portal will be rolled out across the organization.

Dr Geiger then provided a demonstration of the portal, including how patients can enter personal information, such as allergies or blood pressure into their file; how clinical records can be accessed and the access management capabilities. In future, inclusion of scheduled appointments and patient education material will be integrated.

**AGENDA ITEMS** (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)

The Governors discussed Sunnybrook's experience with the portal and the importance of a strong communications strategy as well as how access to different types of results will be managed.

J McCracken thanked Dr Geiger for his presentation.

**7. CEO Report**

Dr Kitts provided an update on the following items:

- TOH successfully completed negotiations with the Champlain LHIN regarding bed capacity'
- He congratulated Jamie McCracken on receiving St Joe's Women's Centre "Quality of Life" Award
- He highlighted recent research success including the securing what is believed to be the largest venture capital deal in Ottawa since 2013 with \$41.4M USD for cancer research for Turnstone Biologics (founded in 2015).

J McCracken thanked Dr Kitts for his report.

**8. Chief of Staff Report**

The Chief of Staff Report was pre-circulated in the meeting documentation. Dr Turnbull highlighted the following items:

- Medical Affairs is working to develop of an overarching strategy for physician leadership. This integrated strategy seeks to develop physician leadership and engagement at key levels across the organization.
- Dr Kitts was recently awarded the Trudeau Medal at the Telfer School of Management Gala of Excellence, in recognition of his outstanding contributions to healthcare, community and his alma mater.

**PBG – 2016 – 328: New Appointments**

On a motion duly moved, seconded and carried, the Board of Governors approved the new appointments the Medical Staff, as attached.

J McCracken thanked Dr Turnbull for his report.

**9. Chief Nursing Executive Report**

The Chief Nursing Executive Report was pre-circulated in the meeting documentation. Dr Bournes presented the Nursing and Professionals Scorecard and highlighted the following:

- Patient Outcomes: overall, there are improvements most indicators, with the exception of Falls. Better results are expected in the Spring.
- Patient Experience: with the introduction of a new tool, the survey results are in transition this year.

J McCracken thanked Dr Bournes for her presenting this information so concisely.

**10. Finance & Audit Committee**

Nathalie Cadieux, EVP Finance and Business Development was invited to provide the quarterly Finance Update. The presentation was pre-circulated in the meeting documentation.

**AGENDA ITEMS** (The minutes are recorded in the order of the agenda rather than the order in which items were dealt with at the meeting.)

N Cadieux provided a summary of the Statement of Operations to September 30, 2016 as well as the year end forecast. She then provided select patient service statistics, identifying key variances. She concluded by providing an update on Wait Time Strategy statistics.

Cameron Love, EVP and COO was invited to present the Breast Assessment Centre Project. The Decision Report was pre-circulated in the meeting documentation.

C Love explained that, although planning and tendering process was approved in 2012, the financing plan was extended beyond the original timelines to meet the fundraising goals. The project will be completed in two phases and this approach has been endorsed by the Champlain LHIN and the Ministry of Health and Long Term Care and supported by the clinical team. Phase one will now proceed and phase two once funds are available.

***PBG – 2016 – 328: Breast Assessment Centre Project***

On a motion that was moved, seconded and carried, the Board of Governors approved management's tendering and awarding of the Breast Assessment Centre Project, with a maximum construction cost of \$6.5M and total project cost of \$9m.

**11. Governance Committee*****PBG – 2016 – 329: Committees Terms of Reference***

On a motion that was moved, seconded and carried, the Board of Governors approved the Board Standing Committees Terms of Reference as presented to this meeting and revised in October 2016.

J McCracken thanked the committee chairs for their continued work and support.

***PBG – 2016 – 330: Committee Terms of Reference***

On a motion that was moved, seconded and carried, the Board of Governors approved the establishing of a Communications and Engagement Committee and the appointment of Kathryn Butler Malette as committee chair.

**12. Committee Reports**

The Board received the Finance and Audit Committee and Quality Committee Reports.

**13. Other Business**

There was no other business.

**14. Adjournment**

The meeting was adjourned without a motion or vote at 6:00pm.