



Corporate Policy Education Template

POLICY NAME: Occupational Health and Safety Policy Statement	
POLICY NUMBER: 00235 (Formerly ADMVI100)	Date of latest revision: 2017-10-04
ORIGINATING DEPARTMENT: Occupational Health and Safety	Responsible EVP: Renée Légaré
<input type="checkbox"/> New Policy <input checked="" type="checkbox"/> Revised Policy	
Policy Background or Rationale: (Is there a story, incident or legislation driving this policy?) 	
Scope of Policy: (who will it impact most) 	

Key Messages for Staff: (top points managers need to tell staff now)

Contact for Questions or Inquiries

Name/position:

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Parking and Staff Health

Extension or email:

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CORPORATE POLICIES AND PROCEDURES

OCCUPATIONAL HEALTH AND SAFETY POLICY STATEMENT

No.: 00235

(Formerly ADMVI100)

ISSUED BY: V.P. Human Resources

DATE OF APPROVAL: 2015/10/07

APPROVED BY: Senior Management
Committee

LAST REVIEW / REVISION DATE:
2017/10/04

CATEGORY: Occupational Health and
Safety

IMPLEMENTATION DATE: 2008/07/31

POLICY STATEMENT:

The Ottawa Hospital (TOH) is committed to providing a safe and healthy work environment and managing our operations in a manner that protects the health, safety and well-being of employees, members of its medical staff, students, volunteers and other persons acting on behalf of TOH. TOH shall strive to eliminate any foreseeable hazards that may result in personal injuries / illness, fire, security loss, and property damage.

TOH is committed to the Internal Responsibility System (IRS) and its continuous improvement using a Plan-Do-Check-Act management approach. Following the IRS means each person takes initiatives on safety issues and works to solve problems and make improvements. TOH believes in a "just culture" where it's encouraged to speak up about unsafe conditions or errors without fear of reprisal so that we can learn and improve.

TOH and its employees, members of its medical staff, students, volunteers and other persons acting on behalf of TOH shall take all reasonable steps possible to comply with the Occupational Health and Safety Act and all other applicable legislation, and will operate in accordance with accepted industry standards and best practices.

RELATED POLICIES / LEGISLATION:

1. [Occupational Health and Safety Act, R.S.O. 1990, c.O.1](#)
2. [Regulations for Health Care and Residential Facilities, O. Reg. 67/93](#)
3. [Regulations for Industrial Establishments, Reg. 851](#)

REFERENCES: N/A

COMMENTS / SIGNIFICANT REVISIONS: N/A

Signature: _____

Jack Kitts, MD

President and CEO, The Ottawa Hospital

Date: _____

30 October 2017