

2018 Ottawa Quality & Patient Safety Conference

TUESDAY OCTOBER 30TH, 2018

Hosted by TOH, IQ@TOH, BRI, the QUILT Network &
the Regional Geriatric Program of Eastern Ontario

Abstract submissions due: AUGUST 3rd, 2018



CALL FOR ABSTRACTS AND TEMPLATE

Abstract Format

The Conference Planning Committee invites you to **submit an abstract** for oral and/or poster presentation at the 2018 Ottawa Quality & Patient Safety Conference **“Innovation to improve quality & safety for the frail across care settings”**.

The Conference Planning Committee particularly invites abstracts related to the conference theme. Abstracts will be selected based on (but not limited to) the dimensions listed below:

1. **Technology and digital strategies for quality and safety**
2. **Health services research examining variations in practice and outcomes**
3. **Optimizing Care for Vulnerable (Frail) Populations**
4. **Communication strategies for enhanced quality and safety**
5. **Integrating across care settings for enhanced quality and safety**
6. **Keeping care providers healthy and safe**
7. **Engaging patients and families to enhance patient experience**

“Innovation
to improve
quality &
safety for
the frail
across care
settings”

Abstract Review Process

Abstracts will undergo a blind, peer-review process. The Abstract Review Committee will assess each abstract based on the following criteria:

- Relevance to patient safety and/or quality improvement
- Alignment with theme of conference
- Clarity, originality and quality of content
- Activities undertaken to respond to problem or issue, including how changes were tested and implemented
- Measurement strategy, including results, challenges and lessons learned
- Potential or actual impact on quality of care or experience for patients and/or care providers

Abstract Acceptance Requirements

All communication will be with the primary contact for the abstract submitted. Submitted abstracts will be acknowledged via email to the primary contact upon receipt. Selection will be completed and the primary contact author for the abstract will be notified via email by **September 3rd, 2018**. All successful author(s) must confirm their participation and register for the conference by **September 14th, 2018**. All costs associated with the conference are the sole responsibility of those whose abstract has been accepted.

Submission Requirements for Abstracts

1. Abstracts must be submitted electronically, by email, using the abstract template to patientsafety@toh.ca.
2. Abstracts must not exceed 350 words (excluding the title, authors' names, references and mandatory headings).
3. Names of authors should not appear in the text of the abstract to allow for blind peer review.
4. Avoid the use of tables, figures, diagrams and charts in the abstract submission as this detail is not used to evaluate the merit of your abstract.
5. Place abbreviations in parenthesis after the full word when it appears for the first time.
6. An individual may submit more than one abstract. One submission form is required for each abstract.

Poster Presentation Guidelines

1. The presenting author will be required to stand by his/her poster(s) during the assigned presentation times during the day of the event to answer questions. In the case of multiple authors, at least one author is required to stand by the poster at the specified times.
2. The Ottawa Quality & Patient Safety Conference will not cover expenses for abstract submission, expenses for developing the poster and delivery of posters.

3. The poster **must not exceed 4'x8' feet** in size but may be any dimension within these constraints. Oversize posters may not be displayed.
4. Push pins or velcro will be provided at the conference.

Oral Presentation Guidelines

1. A total of 12 abstracts will be selected for oral presentations.
2. Each oral presentation will be 10-12 minutes in length, followed by a 15-minute question/discussion period after all selected oral presentations have taken place.
3. Only one (1) author will be permitted to present the accepted submission. All correspondence will be forwarded to the presenting author only.
4. An LCD data projector, microphone, computer (PC), screen and an audio-video connection are included as part of the standard audio visual package in the conference room. Additional equipment will be at the presenter's expense.
5. PowerPoint presentations for oral presentations must be submitted electronically in advance of the conference. Additional information about this process will be provided to successful presenters.

If you have any questions about the submission process or for additional information, please email patientsafety@toh.ca.

Please note: Presenting authors whose abstracts are accepted and who attend the conference are required to pay regular registration fees. By submitting your abstract, you are granting permission to list your name and abstract in the program material.

Abstracts must be submitted electronically, by email, using the abstract template to patientsafety@toh.ca.

**TUESDAY
OCTOBER 30TH
2018 8 AM. - 5 PM.**

**Infinity Convention Centre,
2901 Gibford Dr., Ottawa**

REGISTER HERE NOW!

2018 Ottawa Quality & Patient Safety Conference

TUESDAY OCTOBER 30ST, 2018

Hosted by TOH, IQ@TOH, BRI, the QUILT Network &
the Regional Geriatric Program of Eastern Ontario

ABSTRACT SUBMISSION TEMPALTE

Abstract submissions due: AUGUST 3rd, 2018

“Innovation
to improve
quality &
safety for
the frail
across care
settings”

Abstract Title

Primary Author

Co-Author(s)

Organization(s)

Contact info for correspondence (name, phone, email)

Presentation

Oral

Poster

Either

Theme Dimensions
(select one)

Technology and digital strategies for quality and safety

Health services research examining variations in practice
and outcomes

Optimizing care for vulnerable (frail) populations

Communication strategies for enhanced quality and safety

Integrating across care settings for enhanced quality and safety

Keeping care providers healthy and safe

Engaging patients and families to enhance patient experience

Other (please suggest): _____

MAXIMUM 350 WORDS FOR THIS SECTION

Introduction: (Background, importance of the problem/central issue)

Objective:

Methods:

Results / Learnings:

Conclusions:

Future Directions: (Recommendations, implications)

Disclosure: (Enter any research support or financial interest. If you do not have research support or financial interest, simply enter, "Nothing to disclose.")