



Inspired by research.
Driven by compassion.

Inspiré par la recherche.
Guidé par la compassion.

Manager, Treasury & Capital

The Ottawa Hospital

One of Canada's largest teaching and research hospitals, The Ottawa Hospital is a multi-campus academic health sciences centre serving the 1.2 million residents of Ottawa and Eastern Ontario, in both English and French. Working together with its research institute, the University of Ottawa, and other partners, the hospital is continually gaining national and international recognition for high-quality patient care, teaching and research.

The Ottawa Hospital is seeking a high energy, flexible, dynamic healthcare leader to join its team in an exciting opportunity to serve as **Manager, Treasury & Capital**.

The Manager, Treasury and Capital will oversee, forecast, and report regularly on TOH's treasury & capital positions, including cash usage and requirements, short-term investments, financial instruments, debt management and related banking arrangements, as well as reporting on capital and equipment expenditures, while interacting with a variety of stakeholders from cross-functional teams, senior management and external stakeholders.

The Manager will act as a liaison between Financial Services and the Ottawa Hospital Foundation, and other related parties, as it relates to donations, grants and funding for capital investments including the preparation of related financial reporting, assisting in the co-ordination of external audits, and other financial support for treasury and capital transactions. This position will also be responsible for researching and maintaining a comprehensive and in-depth knowledge of industry trends in cash management and financing as it relates to capital expenditures.

Essential knowledge and experience

- 4 year Undergraduate Degree in Business, Finance or a related field
- Minimum of 7 years' of relevant experience in finance related positions with increasing responsibilities
- Progressive financial management experience including people management/supervision
- Strong knowledge of financial accounting and reporting principles, cash forecasting techniques, internal control concepts, and relevant industry legislation
- In-depth knowledge and understanding of bank relationships and banking operations, including internal controls, in large decentralized organizations with multiple sources of cash inflows, outflows, and bank accounts
- Knowledge and ability to facilitate meetings, conduct effective briefings and presentations, and to develop consensus, both internally and externally, with people who reflect the full range of diversity in objectives

- Strong working knowledge with automated financial systems, spreadsheet applications and related business software

Competencies

- Strong financial background including the ability to link finance and operations
- Demonstrated ability to prepare written policies, processes and procedures, briefing notes and position papers
- Skilled in business and financial analysis including business cases, cost/benefit, case costing, value quantification techniques
- Demonstrated ability to manage multiple and complex initiatives and to implement projects within established timeframes and targets
- Demonstrated success in providing leadership in a way that facilitates effective teamwork, highly developed problem solving and negotiation skills
- Detail oriented with excellent analytical and problem solving skills, including the ability to deal with situations where information is difficult to obtain, complex, or ambiguous
- Excellent verbal and written communication skills
- Strong interpersonal, organizational, customer service and presentation skills
- Demonstrated high level of initiative and self-direction
- Demonstrated flexibility and ability to adapt to change
- Strong analytical and critical thinking skills

Preferred Qualifications

- Chartered Professional Accountant (CPA), Chartered Accountant (CA), Certified Management Accountant (CMA), or Certified General Accountant (CGA) designation
- Chartered Financial Analyst (CFA) designation
- Knowledge of practical experience with large ERP systems (Oracle)
- Not for Profit or Health Care experience
- Proficiency in English and French – oral expression (advanced level) and comprehension (advanced level)

How to Apply

If you are interested in being part of the team of health-care professionals at The Ottawa Hospital, please submit an online application via our external website by clicking the following link and applying to **Job Opening ID 63040**.

<https://www.ottawahospital.on.ca/wps/portal/Base/TheHospital/CareersAndVolunteering/Careers>

We thank all those who apply but only those selected for further consideration will be contacted. The Ottawa Hospital is an equal opportunity employer. Upon request, accommodations due to a disability are available throughout the selection process.

